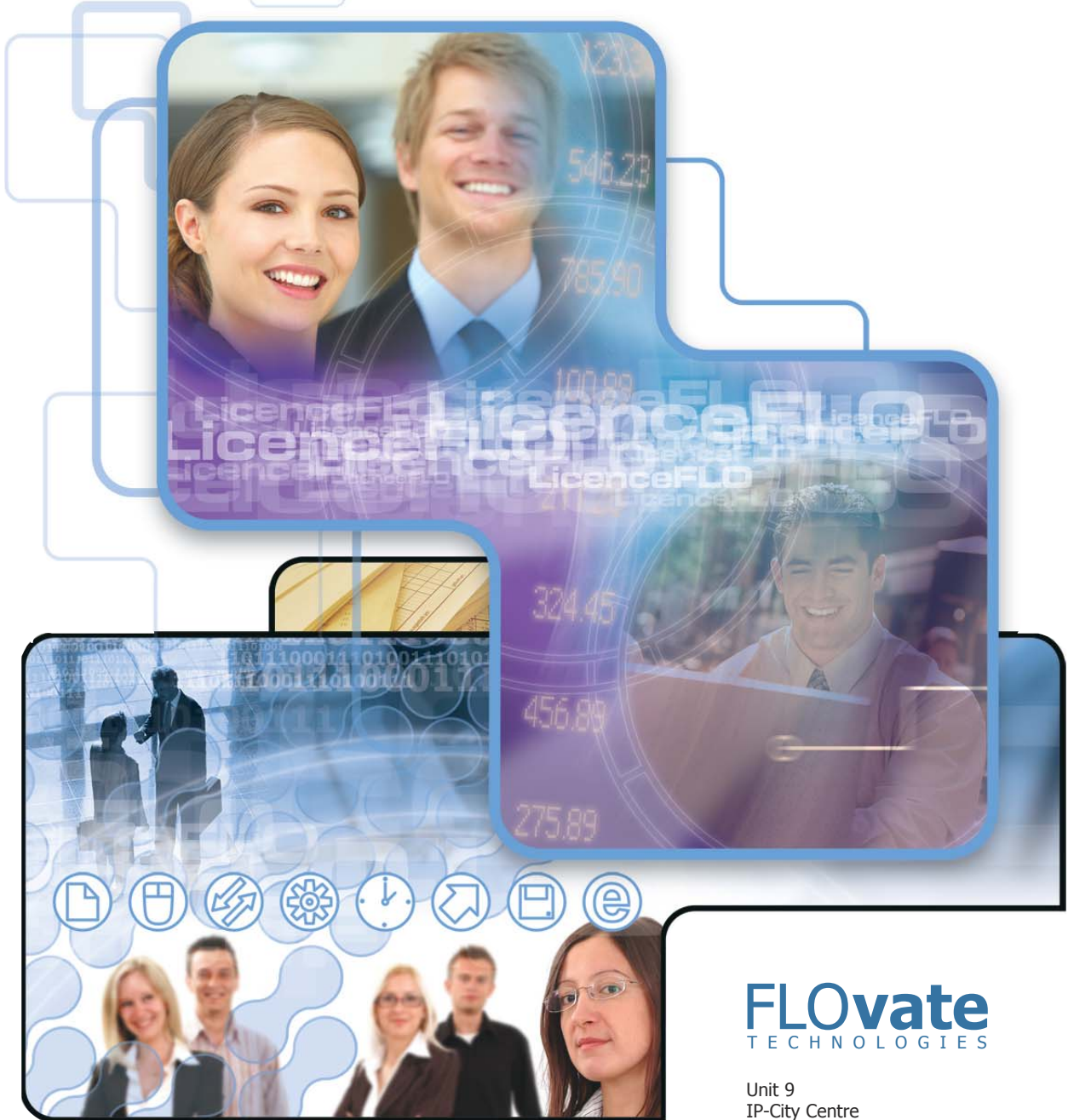


LicenceFLO

Licence Management Software



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LicenceFLO



unrivalled of the management **Licensing Process**

Unrivalled Management Of The Licensing Process

LicenceFLO is the software solution for managing the entire licensing process for every conceivable type of licence from Amusements With Prizes to Zoos. LicenceFLO manages every process and document relating to an application, renewal, transfer and enforcement. LicenceFLO systematically co-ordinates events to ensure that each process is concluded quickly and accurately by all parties involved in the licensing process.

Flexibility Without Compromise

LicenceFLO's powerful customisation features ensure that it will exactly meet your requirements, now and in the future. Changes to screens, workflow and documents are implemented quickly and easily using the mouse to point and click. This does not require specialist technical skills or programming, therefore minimising support requirements and costs and enabling a prompt response to changes within the work environment such as new licensing regulations.

Return On Your Investment

LicenceFLO will increase the productivity and efficiency of resources, ensuring quality control, greater return on licence fees and enabling more resource to be focused on enforcement activities.

Enhancing Collaborative Working Relationships

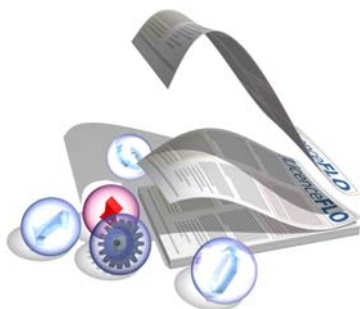
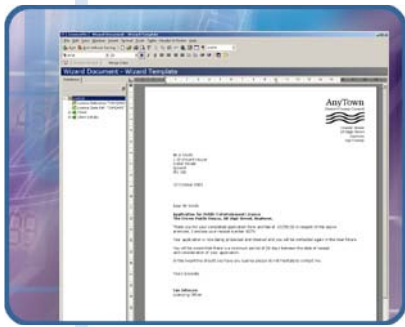
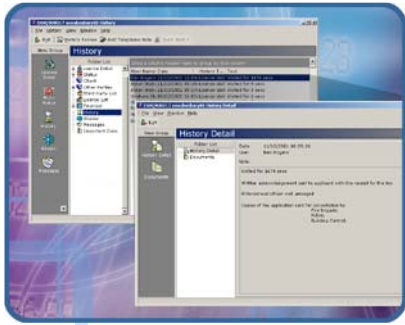
The e-licensing module enables the timely and accurate dissemination of licence information to everyone involved in the licensing process. Information on approved and revoked licences plus the status of current applications, together with a detailed history enables authorised users to have access to and share up to the minute information on the internet. Police, Fire Services, Environmental Health and other parties can view licence data 24 hours per day, 365 days per year from a secure database.

This is particularly useful for law enforcement, providing instant access to view licence details on demand, even out of office hours.

Improving Public Service

Using the internet, applicants can apply for licences on-line and track the progress of their application at their convenience, improving the quality of service. The public can also access details of licences within their area without the need for the licensing authority to manually update a separate register. Objections can be registered 24/7.

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Minimising Human Error

Working in a pressured environment is conducive to human error. LicenceFLO stores every document required for the licensing process as a template e.g. forms and word processing documents, such as renewal notices. By merging data with the template, standard documents are produced in seconds without the risk of spelling and grammatical errors. Furthermore LicenceFLO's intuitive approach eliminates the risk of overlooking essential steps in the licensing process.

Ensure Best Practice All Of The Time, Every Time

Allocating procedures and allotting time scales to every step of the licensing process results in a refined and managed solution that minimises error, ensures best practice at all times and attains high performance indicators.

Simple To Use

LicenceFLO is designed using Microsoft standards making it a familiar environment for the majority of users. Its intuitive functionality ensures that users are presented with options only relevant to the task in hand. Consistent user format is applied throughout the software, so it always looks and feels the same throughout. These features come together making LicenceFLO simple to use, greatly reducing the learning cycle, training requirements, support and associated costs.

Process Management

Workflow is at the centre of LicenceFLO, structuring, automating and recording every stage of the licensing process. LicenceFLO is configured to intuitively respond to a change in the status of a licence application or an associated event. For example upon receipt of an item of post, the Licensing Officer is presented with a choice of appropriate next steps e.g. create a letter, and is then assisted with completing the task in hand.

Daily To Do Lists (Task Management)

Upon logging onto LicenceFLO the user is presented with a list of tasks to be completed, in order of priority and date, ensuring that all tasks are completed. Workload is distributed across the user base according to the parameters set by the System Administrator depending on workload and the skills or knowledge of the user. For example enforcement tasks can be forwarded to the appropriate officer and administrative tasks to administrative support users.

Document Production & Management

Document imaging is fully integrated with LicenceFLO for the scanning, disseminating and storing of incoming paper documents. Documents are retrieved in seconds and viewed on screen.

LicenceFLO also comes with its own feature rich word processing module. This integrates seamlessly with the workflow for increased document management and control.

Contact Information

Contact information is held for all parties involved in the licensing process: applicants, government bodies and other parties. This is fully integrated into the workflow allowing all documentation, notes and audit information relating to the contact to be viewed directly from the contact record.

Management Information

Contact information is held for all parties involved in the licensing process: applicants, government bodies and other parties. This is fully integrated into the workflow allowing all documentation, notes and audit information relating to the contact to be viewed directly from the contact record.

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